

# \* JOB ANNOUNCEMENT\*

## PART-TIME FARE ENFORCEMENT OFFICER (TRANSIT POLICE) 454

**DUTIES:** Patrols assigned areas with primary purpose of fare enforcement. Also prevents disorder, criminal activity and terrorism. Protects RTA passengers and employees within the RTA designated area and municipal area of concurrent jurisdiction. Maintains peace and order on the rail, buses, stations, platforms, and any other property of RTA or areas of concurrent jurisdiction. Demonstrates a strong knowledge of the transit system, and serves as an ambassador of RTA. Performs other duties of a similar nature as may be required.

**MINIMUM REQUIREMENTS:** Applicants must be a high school graduate or its equivalent. Applicants must currently be Ohio Peace Officer Training Academy (OPOTA) State Certified with Ohio Basic Police Officer Training. Applicants must be at least 21 years of age at time of appointment and must have a valid Ohio Driver's License. Applicants must not have more than two (2) points on their driver's license in the past three (3) years or any convictions for which time could have been served. Applicants must achieve a satisfactory evaluation on a psychological assessment, medical examination (including drug screening) and must meet the criteria established for a background check. Applicants must attain qualifications through training leading to certifications to use systems such as Cuyahoga Regional Information System (CRIS), the Law Enforcement Automated Data System (LEADS), and such certifications that might be required by government regulatory agencies such as the U.S. Department of Homeland Security and the Ohio Department of Transportation. Successful candidates must display sound judgment and be able to interact with the general public in a variety of situations, display initiative, discern emotional state of others and make an appropriate and thoughtful response.

**ADDITIONAL INFORMATION:** The performance of these duties may be required at any time of the day or night, any day and night of the week. This is non-bargaining position. This position is also safety sensitive and subject to random drug testing.

**FILING OF APPLICATIONS:** Applicants may apply online at [www.riderta.com](http://www.riderta.com) by submitting your resume to [jobs@gcrta.org](mailto:jobs@gcrta.org) or pick up an employment application at 1240 West 6<sup>th</sup> Street, Cleveland, OH 44113. Employment applications may be mailed to 1240 W. 6<sup>th</sup> Street, Cleveland, OH 44113 or faxed to (216) 781-4483. Applications must be submitted and returned to the Human Resources Department of the Greater Cleveland Regional Transit Authority along with a non-refundable filing fee of \$25.00. Checks or money orders should be made payable to the "**Greater Cleveland Regional Transit Authority**". **EMPLOYMENT APPLICATIONS WILL BE ACCEPTED UNTIL POSITIONS ARE FILLED.** Employment applications must be notarized. Notary Publics are available free of charge in the Human Resources Department. Employment applications will not be accepted for processing if they do not reflect the minimum requirements, are incomplete, or illegible. Applicants **MUST** present the following:

- **Ohio Peace Officer Training Academy (OPOTA) State Certification.**
- A \$25.00 check or money order must be received at the time of submitting an application and should be made payable to **the Greater Cleveland Regional Transit Authority.** **Resumes will be accepted until filled.**
- Official Driving record from the Bureau of Motor Vehicles (record must be dated no earlier than 1 month prior to application date) **OBTAINABLE FROM THE PARMA BRANCH BMV, 12000 SNOW ROAD, PARMA, from 8:00 a.m. – 3:30 p.m. OR East 55<sup>th</sup> Street.**
- Current Original COUNTY Criminal History Report (report must be dated no earlier than two (2) weeks prior to application date) **OBTAINABLE FROM THE CUYAHOGA COUNTY SHERIFF'S DEPARTMENT AT THE JUSTICE CENTER 3rd FLOOR (\$6.00 money order or cash is required) from 9:00 a.m. - 3:30 p.m. AND/OR from the County of Residence (i.e. Summit, Lorain, Lake, etc.).** A complete background check for criminal history will be performed.

**RATE:** \$17.56 per hour

**Examinations:** Eligible applicants will be subject to an interview, and must achieve a satisfactory evaluation on a psychological assessment, medical examination (including drug screening) and must successfully pass a comprehensive background check.

**AN EQUAL OPPORTUNITY / ADA EMPLOYER / A DRUG FREE WORKPLACE**

Website: [www.rideRTA.com](http://www.rideRTA.com)

Date: January 26, 2011  
Job Announcement No.: 2011-11

**RTA**