

## Declaration of Local Agent-in-Charge

\* Fill out this form only if the owner of the rental property lives outside of Northeastern Ohio

\*\* The City of South Euclid requires that the signatures of both the property owner and agent-in-charge be notarized to protect against fraud.

*Both the property owner and agent-in-charge will receive violation notices and correspondence from the Housing Department and be held responsible for all property maintenance and code compliance, including court compliance.*

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Street Address of property in South Euclid

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Owner of property

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Home address of owner

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City

State

Zip

---

Phone

Email

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Agent in charge (AIC) of property

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Home address of agent-in-charge

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City

State

Zip

---

Phone

Email

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Street Address of property in South Euclid

### Property Owner's Certification

I solemnly swear or affirm that the answers and information I have provided in this affidavit are true to the best of my knowledge or belief. I further acknowledge that if I knowingly provide false information it may be considered fraud or another crime under the Codified Ordinances of the City of South Euclid or the State of Ohio Revised Code and I may be prosecuted for such and a conviction could result in fines, imprisonment or both.

Signature of Affiant \_\_\_\_\_

Subscribed and duly sworn before me according to law, by the above named applicant this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ in the City, village or township of \_\_\_\_\_ state of \_\_\_\_\_.

Notary Public \_\_\_\_\_

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Street Address of property in South Euclid

### Local Agent-in-Charge's Certification

I solemnly swear or affirm that the answers and information I have provided in this affidavit are true to the best of my knowledge or belief. I further acknowledge that if I knowingly provide false information it may be considered fraud or another crime under the Codified Ordinances of the City of South Euclid or the State of Ohio Revised Code and I may be prosecuted for such and a conviction could result in fines, imprisonment or both.

Signature of Affiant \_\_\_\_\_

Subscribed and duly sworn before me according to law, by the above named applicant this day of \_\_\_\_\_, 20\_\_ in the City, village or township of \_\_\_\_\_ state of \_\_\_\_\_.

Notary Public \_\_\_\_\_