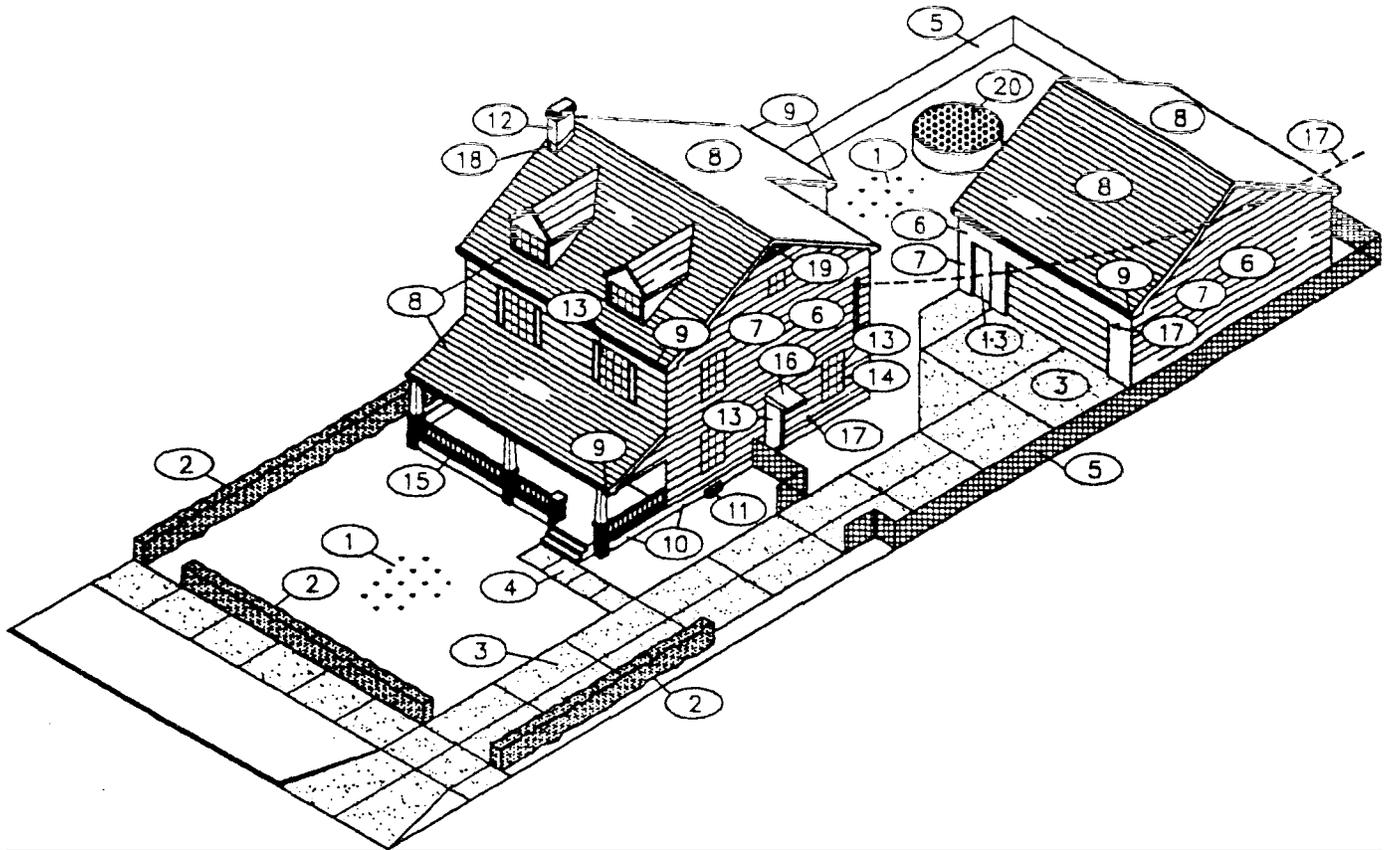


EXTERIOR HOUSING INSPECTION CHECKLIST



KEYNOTES

- ① **YARD AREA** — Check for lawn overgrowth, noxious weeds, insect and rodent harborage, diseased trees, debris and litter. Check discarded auto parts, improper storage of firewood and immobilized vehicles.
- ② **SHRUBBERY** — Check for overgrowth and ensure adequate clearance with public right of way and driveways.
- ③ **DRIVEWAY** — Check for severely spalled, uneven, or broken concrete or asphalt.
- ④ **PRIVATE SIDEWALK** — Check for severely spalled or cracked concrete and raised or sunken slabs.
- ⑤ **FENCE** — Check for structural stability, general appearance, and zoning code compliance.
- ⑥ **PAIN**T — Check for extensive blistering, peeling, or shabby appearance. Look for deteriorated and broken caulking.
- ⑦ **SIDING AND TRIM** — Check siding and trim for damage, decay or in need of cleaning.
- ⑧ **ROOFS** — Check for damaged, missing or loose shingles and damaged flashing.
- ⑨ **GUTTERS AND DOWNSPOUTS** — Check connection to drainage systems and inspect condition of material composition of gutters and downspouts.
- ⑩ **FOUNDATIONS ABOVE GRADE (MASONRY)** — Check for defective block (concrete) or brick. Check steps and stoops for cracks, spalling, or improper anchorage. Check for weather tight mortar joints. (Openings for piping, wiring, etc...must be weather tight)
- ⑪ **WINDOW WELLS** — Check for blockage of drains and inspect general condition of walls.
- ⑫ **CHIMNEY** — Check joints, flashing, weather wash and draft detectors.
- ⑬ **DOORS AND WINDOWS** — Check units for proper glazing. Remove crumbling caulking, clean and apply new caulking where doors and windows meet siding or brick. Replace damaged or weathered drip caps. Check for broken or cracked windowpanes.
- ⑭ **SCREENING** — Check for torn or unfastened screening.
- ⑮ **PORCHES** — Check general condition of porch, decks, ceilings and railings. Secure all loose handrails, install new lattice where foundations are open.
- ⑯ **CANOPIES** — Check where canopy meets structure for open joints. Check for deterioration of wood parts and loose flashing.
- ⑰ **ELECTRICAL WIRING** — Check exterior fixtures and outlets for waterproof construction. Check for proper clearance of overhead wiring and inspect for proper connection. Replace all defective and worn electrical lights and receptacles.
- ⑱ **FLASHING** — Examine for looseness between chimney, roof, and flashing materials.
- ⑲ **LOUVERS** — Should be open for ventilation but screened to keep out insects. Remove leaves, check caulking.
- ⑳ **SWIMMING POOLS** — If a family swimming pool is to be installed, a permit must first be obtained from the Building Department. Existing pools will be checked for safety regulations and cleanliness.