



COME TOGETHER & THRIVE

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Building & Housing Department  
1349 South Green Road  
South Euclid, OH 44121

## APPLICATION FOR CERTIFICATE OF VACANT OCCUPANCY

*Please provide the following information and **make checks payable to: City of South Euclid in the amount of \$200.00.***

PROPERTY ADDRESS: \_\_\_\_\_

***No PO Box Addresses are permitted; must provide a physical address.***

CURRENT OWNER NAME: \_\_\_\_\_

CURRENT OWNER ADDRESS: \_\_\_\_\_

CURRENT OWNER CITY, STATE ZIP: \_\_\_\_\_

CURRENT OWNER PHONE: \_\_\_\_\_

CURRENT OWNER EMAIL: \_\_\_\_\_

*If the current owner resides outside of Cuyahoga County a local agent must be designated as the legal responsible party for the property. **No PO Box Addresses are permitted; must provide a physical address.***

AGENT NAME: \_\_\_\_\_

AGENT ADDRESS: \_\_\_\_\_

AGENT CITY, STATE ZIP: \_\_\_\_\_

AGENT PHONE: \_\_\_\_\_

AGENT EMAIL: \_\_\_\_\_

OWNER SIGNATURE: \_\_\_\_\_

AGENT SIGNATURE: \_\_\_\_\_

Subscribed and duly sworn before me according to the law, by the above named applicant this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ in the City, village, or township of \_\_\_\_\_ state of \_\_\_\_\_

Notary Signature: \_\_\_\_\_