

## Codified Ordinances – City of South Euclid

### **1305.09 DEPOSITS REQUIRED FOR EXPENSES OF CONSULTANTS, INSPECTIONS AND OTHER EXPENSES IN BUILDING AND/OR ZONING MATTERS.**

(a) When a property owner or an authorized agent for a property owner files a building and/or zoning application or an application of appeal, funds shall accompany and, be deposited with the Director of Finance, to pay for professional services inspections and other expenses that shall be incurred by the City in consideration of such application. Such deposit shall be made in accordance with the following schedule and shall be in addition to any other zoning and/or building fees required by other ordinances:

<u>Type of Proposal or Application</u>	<u>Amount</u>
(1) Additions and/or alterations to one, two and three family residences No deposit required. The City will bill applicant for expenses incurred.	
(2) New one, two and three family residences abutting a public right-of-way	\$ 750.00
(3) Minor subdivisions  The City will bill applicant for expenses incurred.	No deposit required
(4) Major subdivisions - not part of a Planned  Unit Residential Development	\$ 8,000.00
(5) Conditional use - Planned Unit  Residential Development	\$ 12,000.00
(6) Conditional use - except PURD  The City will bill applicant for expenses incurred.	No deposit required
(7) Condominium developments	\$ 12,000.00
(8) Commercial - new, alterations and/or  additions that require site review	\$ 3,000.00
(9) Commercial - new, alterations and/or  additions that do not require site review	\$ 800.00

(b) No application shall be accepted until all required fees and/or deposits are received by the Director of Finance. In the event the applicant withdraws his application after receipt by the City any expenses incurred by the City prior to withdrawal will be paid from the deposit and the remaining returned to the applicant.

(c) Upon failure to deposit the funds required by this section, the City may dismiss an application or indefinitely defer an application until such funds are received.

(d) All professional fees, inspection fees and other expenses incurred by the City in considering an application shall be paid from the funds deposited with the Director of Finance pursuant to this section. If such funds are depleted to thirty percent of the originally deposited funds, the applicant shall make an additional deposit equal to the funds depleted so that the fund will equal the amount originally deposited.

(e) All funds not expended shall be returned to the applicant within a reasonable amount of time following the completion of the project for which the funds were deposited.

(f) "Professional services shall mean services rendered by the City Engineer, the City Planning Consultant, the City Architect, the Director of Law, the City Plans Examiner, inspectors and/or other consultants required by the City, all under special hourly rates established by contracts with the City.

(Ord. 66-01. Passed 12-11-01.)

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### **Explanation of Use of Funds for Professional Services**

#### **Funds Deposited with the Director of Finance**

On December 11, 2001 the City Council passed Ordinance 66-01 enacting new Section 1305.09 of the Codified Ordinances of the City of South Euclid. Pursuant to Section 1305.09 certain applications for building, zoning and/or appeals **shall be accompanied by a deposit** to pay for professional services, inspections and other services that shall be incurred by the City in consideration of such application. Funds that accompany an application shall be deposited with the Director of Finance.

All funds **not expended** shall be returned to the applicant within a reasonable amount of time following the completion of the project for which the funds were deposited.

All professional fees, inspection fees, and other expenses incurred by the City in considering an application that does not require a deposit **shall be paid immediately upon notice of payment due from the City**. Notice will be provided via fax, e-mail and/or U.S. mail by the method indicated on the application as the preferred method of communication.

Upon request the City will forward a copy of all paid invoices to the applicant by the indicated preferred method of communication.

**City of South Euclid  
1349 South Green Rd  
South Euclid, Ohio 44121  
216-381-0400/fax 216-291-4959**

**ACKNOWLEDGEMENT**

I acknowledge that I have received a copy of Ordinance 66-01, (1305.09 – Codified Ordinances of the City of South Euclid), and the “Explanation of Use of Funds for Professional Services” (2 pages). I acknowledge awareness and understanding of the contents of those documents.

I further acknowledge that payment for professional services, inspections, and other services that shall be incurred by the City in consideration of the application shall be from funds deposited with the Director of Finance. If such funds are depleted to 30% of the originally deposited funds an additional deposit shall be made equal to the funds depleted so that the fund will equal the amount originally deposited. And for those applications that require no deposit payment shall be made to the City immediately upon notice of payment due for professional services incurred.

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Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title / Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State & Zip Code

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
E-Mail

\_\_\_\_\_  
Date

Preferred method of communication:     U.S. Mail             Fax             E-Mail