

POLICIES & PROCEDURES

1. Rental is available only to South Euclid, Cleveland Hts, Lyndhurst, Shaker Hts, Richmond Hts and University Hts residents Aged 21 or older.
2. Scheduling is done on a first come first serve basis.
3. The permit holder must be present at all times.
4. No alcohol is permitted on the premises.
5. Smoking of any kind is not permitted inside the building.
6. Permit holders and their guests may not be admitted into the center before the starting time on the permit. All persons must vacate by the ending time on the permit.
7. A South Euclid police officer will be present for all weekend functions.
8. City employees will do all setup and tear down of furniture. Please provide your table sketch selection 10 days prior to your event.
9. No decorations, signs or materials shall be pinned, tacked, taped or glued to the walls, ceilings, floors or fixtures. Use of confetti, glitter birdseed or rice is prohibited.
10. Fire exits must not be blocked.
11. The permit holder is responsible for leaving the facilities, including but not limited to floors, countertops, and tabletops, in a condition of cleanliness. All trash must be placed in the dumpster located at the northwest corner of the property.
12. Candles, open flames, fog or smoke machines, fireworks, or pyrotechnics of any kind are prohibited.

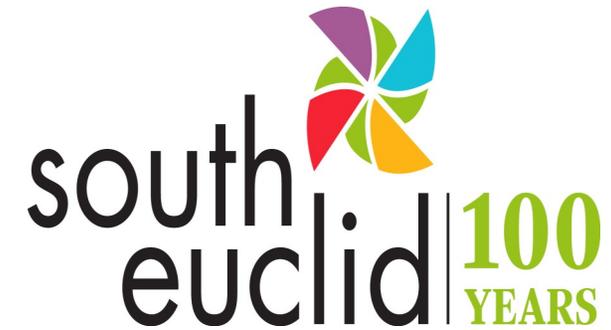
13. Should foil bits/shreds be found in the convection oven after a weekend of rentals, the security deposits will not be returned to either renter. There is a sign on red paper indicating this.
14. No live animals for entertainment purposes are permitted in the building.
15. Attendance at private functions must be invitation only. Residents or businesses must not levy a charge upon invitees by head, plate, dance or by the sale of tickets.
16. Commercial rentals for profit involving direct, on-site sale of a service or product requiring the exchange of money are prohibited on city property.
17. Cancellations must be requested in writing. Cancellations made more than one month before the due date of the rental will receive a full refund of the security deposit minus a \$20 processing fee. No security deposit refunds will be made with less than 30 days notice of a desire for cancellation.

The Arnold C. D'Amico Community Center is also a Red Cross Shelter during declared emergencies. In such situations, normal building operations are suspended and use of the Center comes under the authority of the South Euclid Emergency operations Commander.



"What is important is family, friends, giving back to your community and finding meaning in life."

-Adrian Grenier



**ARNOLD C. D'AMICO
SOUTH EUCLID
COMMUNITY CENTER**

**Call (216) 291-0771
Or Fax (216) 381-0793**



Our Story

Thank you for your interest in the Arnold C. D'Amico South Euclid Community Center. This Center was established in 1985 on the former site of Victory Park School. In 1996 the center was renamed in memory of the late Mayor Arnold C. D'Amico who had been instrumental in the establishment of the Center.

Our Mission

To provide a facility in which South Euclid residents or businesses can hold meetings and host gatherings. Additionally, the Center coordinates a number of special events and programs, including organizing the City's Annual Memorial Day Parade.

Application to use the facility must be made in person at the Center during our normal business hours, 9:00am to 4:30pm M-F (extended hours on Tuesdays until 7:00pm).

Proof of residency (current driver's license, state I.D. or passport and current gas or electric bill **ONLY**) along with a deposit of \$75 (payable by cash, credit card, or money order only). Rental fees and security fees are due 3 weeks prior to the event.

Pricing

Friday, Saturday, Sunday

Community Room B (Capacity 80)

<u>Resident</u>		<u>Non-Resident</u>
4 hours	\$315	\$354
6 hours	\$455	\$510
8 hours	\$595	\$666
10 hours	\$740	\$819
12 hours	\$875	\$978

Community Room A + B or B + C (Capacity 140)

<u>Resident</u>		<u>Non-Resident</u>
4 hours	\$365	\$414
6 hours	\$530	\$600
8 hours	\$695	\$786
10 hours	\$865	\$978
12 hours	\$1025	\$1158

Community Room A + B + C (Capacity 200)

<u>Resident</u>		<u>Non-Resident</u>
4 hours	\$415	\$474
6 hours	\$605	\$690
8 hours	\$795	\$906
10 hours	\$990	\$1128
12 hours	\$1175	\$1338

Recreation Room (Capacity 50)

<u>Resident</u>		<u>Non-Resident</u>
4 hours	\$280	\$312
6 hours	\$410	\$456
8 hours	\$540	\$600
10 hours	\$670	\$744
12 hours	\$800	\$888

*The South Euclid Community Center rents to residents of South Euclid. In addition, the following cities may be accommodated at an increased rate. (Lyndhurst, Shaker, Cleveland Hts, University Hts, Richmond Hts).

Police Security

A South Euclid police officer **MUST** be present for all weekend functions. A security fee of \$30 per hour will be assessed to the permit holder. The police security fee is included in the rental rates.



Craft Room B (Capacity 20)

<u>Resident</u>		<u>Non-Resident</u>
4 hours	\$45	\$54
6 hours	\$60	\$72
8 hours	\$70	\$84
10 hours	\$85	\$102
12 hours	\$95	\$114

Contact Us

South Euclid Community Center
1370 Victory Drive
South Euclid, OH 44121

Phone (216) 291-0771
Fax (216) 381-0793

Visit us on the web:
www.cityofsoutheuclid.com