

South Euclid Tree Commission Minutes
1-13-2020 at 5:30 pm
City Hall Jury room

Present: Joseph Mahaik, Miriam Plax, Debbie Wright, Dean Grida, Lenny Chormanski, Jane Goodman, Tammy Lease-Novak, Dominic Liberatore

Guests: Marty Gelfand, Eden Gelfand, Elinor Egbeot, Jeff Kest (South Euclid Resident and developer of Tree Tracker)

Absent: Kessa Turnbull

1. Arbor Day Planning 2020: Date 4-24-2020 at 12 noon (usual time... could this time be changed ?) Save our Future represented by Eden Gelfand and Elinor Egbeot accompanied by parent Marty Gelfand, who also a South Euclid City Council representative, are interested in planning tree planting on Arbor Day as a service project. They attend 5th grade at Lauree P Garity Elementary School 2323 Wrenford Rd #3902, University Heights, which includes students from South Euclid, University Heights and Cleveland Heights.

School Councilors: Mr. Sullivan and Mrs. Helgman. There are 10 students in the gifted class that are interested in helping with the tree planting.

Action: The tree commission unanimously welcomes this student involvement. Debbie Wright gave her card to the students and asked that the student advisers contact her to work out the details.

* Further discussion after student left:

Tree or trees will be planted at Oakwood green located at 3777 E Antisdale Rd, South Euclid, OH 44118, a 21 acre passive park featuring trails, fitness equipment and benches to sit and relax. The park is dedicated to nature. This would be an ideal park to plant a new grove of trees. It is a wild life refuge.

* Jane will do the brochure

* Mayor will do the proclamation

* Debbie will connect with the school counselors/advisers to work out the details with the students: do they want to raise money for the trees, what type of physical labor, how many students, when will they do their labor, how will they get there on the day of, permission etc.

* Dean and Dominic will coordinate the getting of the tree/trees

* Dean will coordinate the site preparation

* A detail that may effect this plan: There is a proposal for a cell tower in this same park, which may or may not impact the planting of these trees.

* we will work out details by email, and finalize plans at our next meeting 3-18-2020

2. Urban Tree Canopy Grant: update

Money:

\$34,000 planning grant from Cuyahoga county

\$10,000 cash match/General fund from Tree City USA for the city's tree program and the City's Tree Fund- services from the City service department staff (Dean Grida and Jim Rudick) and Community Services Director, to administer and manage the grant, oversee activities of the contractor and other personnel.

\$8,000 (in-kind-match) for services and time for the Tree Commission to update the Master Tree Plan.

Plan: update our Tree Inventory and develop a Master Tree Plan.

*Original time line: Inventory by 1-10-2020, Master Tree Plan by 4-30-2020 with an annual report due June 30,2020.

* The project is behind schedule for multiple reasons: including delay due to the county and some on our part. The PO (purchase offer) is still in process. Patti Schnell, Administrative Assistant South Euclid Service Department has requested Jason's tax info. Jason, Knowles Municipal Forestry has several jobs scheduled before us. Once the PO is in hand we can get on his schedule. Dean Grida, City arborist, will be available to help with the inventory if scheduling allows. The Tree Commission will be expected to serve as in kind help for the Master Pan especially Joseph Mahaik and Dominic Liberatore, who are both professionals in plants and trees.

3. Tree Fund (audit sheet are available upon request)

* total \$12,642.67

*Money comes from application fees for appeals, monthly donations from One South Euclid (\$185/month), Dominion and other utility projects that killed trees, Sewer district money

* money spent: \$1463.81 on tent, table and chairs in 2019. In 2018 street sweeper, 2019 we don't know if the service department spent money

what do we need?: a way to water trees: a water truck or a water tank on a truck bed

this is an ongoing discussion

4. Sidewalks and Roots update: Jane Goodman and Dean Grida attended a conference which suggested a change in side walk code which uses a certain depth of washed stone under the concrete to push tree roots further under ground and prevent side walk lifting. This is more expensive for the resident replacing side walk blocks. Jane is working on this code change. In the meantime, Debbie suggested that the instructions be offered in the form of an option that is voluntary on the website now, This gives residents and contractors helpful information that they can choose to follow. It may be appreciated by residents who face side walk replacement due to roots.

5. Follow up from past appeals:

*Raymond and Wendy Adrine 1173 Monarch Rd, South Euclid .. Lifted sidewalks

Lenny will remind them that the One South Euclid grant information program is next week. They will apply for a grant to help with the 4th side walk repair in the same place. If they get rejected they will let us know and we will have another discussion.

* Brad and Hellena Glazer 3861 Eastway Rd, South Euclid.. orchard/fruit trees on the tree lawn without permission. It was determined that all trees need to be removed. They may have appropriate trees on the tree lawn. Apparently the Housing Department has not had a discussion about this decision with the home owners yet. That discussion will take place soon

and a letter will be drafted by Housing commission (Lenny Chormanski) and sent to the city Law department for approval. Letter will then be sent to the Glazers as soon as possible.

6. New business: Warrendale Community Garden Requests a replacement tree for a tree that has died. The community garden had 2 apple trees, one on either side of the path to the garden. Jane Goodman asked that the Tree Commission agree to replace the dead tree.

Action: The tree commission unanimously agrees to replace the dead apple tree. Dean Grida will order and plant the replacement tree.

7. The 2020 meeting dates are missing from the website. Debbie will submit these dates when she posts the minutes from this meeting.

Visitor Jeff Kest expressed some interest in applying for the Tree Commission. He helped to develop the Tree Tacker Program that we are using for our tree inventory.

Meeting adjourned 6:40
minutes submitted by:
Debbie Wright

Revenue Audit Trail Report

AS OF: 01/14/2020

STARTING ACCOUNT: 917800048556 ENDING ACCOUNT: 917800048556
 STARTING DATE : ENDING DATE : 12/31/9999
 STARTING BATCH : 201401000 ENDING BATCH : 201912999
 STARTING ACCT YR: 2014 ENDING ACCT Y : 2019

BATCH NUMBER	POST DATE	TRANSACTION DESCRIPTION	TRANSACTION DESCRIPTION 2	DOCUMENT REFERENCE	POST BATCH	DEBIT AMOUNT	CREDIT AMOUNT	OTHER AMOUNT
2016 917-8000-48556								
FM20161110-0000-0		BUDG FILE MAINT ACTION				0.00	0.00	0.00
FM20161110-0000-0		GL FILE MAINT ACTION =				0.00	0.00	0.00
ER201703001-0420-1	03/15/2017	DONATION - TREES		BEMFMR	ADD	0.00	0.00	0.00
RJ201712013-0040-1	12/14/2017	INV 7873		BEMFMR	ADD	0.00	0.00	0.00
ER201801002-0420-1	12/31/2017	DONATION - TREES		1700001629	0441	0.00	8750.00	0.00
ER201803001-0421-1	03/22/2018	DONATION - TREES			0490	0.00	0.00	0.00
RJ201803020-0021-1	03/20/2018	MILEAGE REIMBURSEMENT		1800000335	0651	0.00	87.69	0.00
RJ201803020-0026-1	03/20/2018	TREE FUND		1800000340	0651	0.00	182.03	0.00
RJ201804014-0014-1	04/19/2018	TREE FUND		1800000439	0704	0.00	182.03	0.00
RJ201805023-0017-1	05/17/2018	TREE FUND		1800000575	0779	0.00	182.03	0.00
RJ201806013-0047-1	06/11/2018	TREE FUND		1800000688	0848	0.00	182.03	0.00
RJ201807008-0020-1	07/05/2018	TREE FUND		1800000778	0936	0.00	182.03	0.00
RJ201809017-0017-1	09/19/2018	TREE FUND		1800001136	1092	0.00	182.03	0.00
RJ201809018-0042-1	09/05/2018	TREE FUND		1800001165	1093	0.00	182.03	0.00
RJ201810003-0032-1	10/04/2018	TREE FUND DONATION		1800001252	1152	0.00	182.03	0.00
RJ201812003-0009-1	12/04/2018	TREE FUND		1800001526	1304	0.00	182.03	0.00
AP201912008-0027-1	12/16/2019	MATCH BGT TO REVENUE 1			2309	0.00	0.00	2166.71
ER201903001-0422-1	03/28/2019	DONATION - TREES			1545	0.00	0.00	0.00
RJ201901002-0017-1	01/02/2019	TREE FUND		1900001697	1383	0.00	182.03	0.00
RJ201901003-0001-1	01/07/2019	TREE COMMISSION APPE		1900001704	1384	0.00	25.00	0.00
RJ201901006-0021-1	01/10/2019	TREE COMMISSION		1900001738	1387	0.00	25.00	0.00
RJ201901021-0005-1	01/22/2019	MILEAGE RETIMB		1900001784	1414	0.00	87.18	0.00
RJ201903028-0015-1	03/04/2019	TREE FUND DONATION		1900002022	1590	0.00	365.96	0.00
RJ201904004-0050-1	04/02/2019	TREE FUND DONATION		1900002068	1620	0.00	182.03	0.00
RJ201905004-0003-1	05/02/2019	TREE FUND DONATION		1900002170	1690	0.00	182.93	0.00
RJ201905020-0002-1	06/19/2019	TREE FUND DONATIONS		1900002378	1824	0.00	182.93	0.00
RJ201907015-0039-1	07/09/2019	TREE FUND DONATION		1900002473	1880	0.00	182.93	0.00
RJ201908019-0008-1	08/19/2019	TREE COMMISSION		1900002638	1966	0.00	182.93	0.00
RJ201908031-0049-1	08/22/2019	APPEAL		1900002699	1978	0.00	25.00	0.00
RJ201909028-0013-1	09/23/2019	TREE FUND		1900002843	2059	0.00	179.93	0.00
RJ201910023-0010-1	10/16/2019	TREE FUND		1900002946	2143	0.00	179.93	0.00
RJ201911025-0015-1	11/21/2019	TREE DONATION		1900003131	2231	0.00	182.93	0.00
TOTAL	917-8000-48556					0.00	12642.67	2166.71
TOTAL	8000	OTHER REVENUE SOURCES				0.00	12642.67	2166.71
TOTAL	917	TREASURY FUND				0.00	12642.67	2166.71
TOTAL REPORT:						0.00	12642.67	2166.71

* End of Report: City of South Euclid *

AS OF: 01/14/20

STARTING ACCOUNT: 917779052784
 STARTING DATE : 12/31/2019
 ENDING DATE : 12/31/2019
 STARTING BATCH : 201401000
 ENDING BATCH : 201912999
 STARTING ACCT YR: 2014
 ENDING ACCT Y : 2019
 YEAR CHARGED:

BATCH NUMBER	FISC DATE	TRANSACTION DESCRIPTION	DOCUMENT REFERENCE	VENDOR NUMBER	CHECK NUMBER	INVOICE NUMBER	DEBIT AMOUNT	CREDIT AMOUNT	OTHER AMOUNT
2019 917-7790-52784 TREE COMMISSION EXPENSE									
AP201907001-0002-1	07/22/19	BUDGTE ADJ					0.00	0.00	11595.00
EJ201906007-0001-1	06/25/19	AMAZON.COM-FOLDING T2019-00947	LENNY50		0000036613	REIMBURSE	114.39	0.00	0.00
EJ201906007-0001-1	06/25/19	AMAZON.COM-FOLDING T2019-00947	LENNY50			REIMBURSE	0.00	0.00	35.61
EJ201907002-0097-1	07/08/19	EVENT TENT-TREE COMM2019-00944	FASTS50		0000036651	294-73926	1349.42	0.00	0.00
EJ201907002-0097-1	07/08/19	EVENT TENT-TREE COMM2019-00944	FASTS50			294-73926	0.00	0.00	83.98-
EN201906000-0000-0		EVENT TENT-TREE COMM2019-00944	FASTS50				0.00	0.00	1265.44-
EN201906000-0000-0		AMAZON.COM-FOLDING T2019-00947	KEYBAS3				0.00	0.00	150.00-
FM20190520-0000-0		BUDG FILE MAINT ACTIONBEMFE					0.00	0.00	0.00
FM20190520-0000-0		GL FILE MAINT ACTIONBEMFE					0.00	0.00	0.00
TOTAL	917-7790-52784						1463.81	0.00	10131.19
TOTAL	7790	GENERAL SERVICES					1463.81	0.00	10131.19
TOTAL	917	TREASURY FUND					1463.81	0.00	10131.19
TOTAL REPORT:							1463.81	0.00	10131.19

* End of Report: City of South Euclid *