



COME TOGETHER & THRIVE

REMINDER

CITY COUNCIL

Joe Frank
President
Sara Continenza
Marty Gelfand
Jane Goodman
Ruth Gray
Susan Hardy
Justin Tisdale

NOTICE OF MEETING

MEETING OF: **COMMITTEE OF THE WHOLE/FINANCE**

CALLED BY: JOE FRANK, CHAIRMAN

DATE: **February 24, 2020**

LOCATION: COMMITTEE/JURY ROOM

TIME: 7:00 P.M.

RE: Monthly Financial Meeting & Ordinance 01-20
Budget Discussion

COMMITTEE MEMBERS:

SARA CONTINENZA
MARTY GELFAND
JANE GOODMAN
RUTH GRAY
SUSAN HARDY
JUSTIN TISDALE

ADMINISTRATION:

BRENDA WENDT, FINANCE DIRECTOR

CITY OF SOUTH EUCLID
2019/2020 RECEIPT AND DISBURSEMENT COMPARISON

RECEIPTS				
2019		YTD		
january	1,558,215	9.03%	1,558,215	9.03%
february	2,351,729	13.62%	3,909,944	22.65%
march	1,236,495	7.16%	5,146,440	29.81%
april	1,312,976	7.61%	6,459,415	37.42%
may	1,877,396	10.88%	8,336,812	48.29%
june	1,365,883	7.91%	9,702,695	56.21%
july	2,180,500	12.63%	11,883,195	68.84%
august	1,823,078	10.56%	13,706,273	79.40%
september	921,481	5.34%	14,627,753	84.74%
october	1,586,962	9.19%	16,214,715	93.93%
november	1,269,193	7.35%	17,483,908	101.28%
december	1,043,405	6.04%	18,527,313	107.32%
projected	18,527,313		17,262,839	107.32% of projected total

DISBURSEMENTS				
2019		YTD		
january	1,709,791	8.36%	1,709,791	8.36%
february	1,107,818	5.41%	2,817,609	13.77%
march	4,882,529	23.86%	7,700,138	37.64%
april	1,812,884	8.86%	9,513,023	46.50%
may	1,213,637	5.93%	10,726,659	52.43%
june	806,818	3.94%	11,533,478	56.37%
july	292,192	1.43%	11,825,670	57.80%
august	1,903,360	9.30%	13,729,030	67.10%
september	1,430,723	6.99%	15,159,753	74.10%
october	910,262	4.45%	16,070,015	78.55%
november	1,305,904	6.38%	17,375,919	84.93%
december	1,294,196	6.33%	18,670,115	91.26%
projected	18,670,115		20,459,084	91.26% of projected total

General Fund			
Balance	2019	2020	Difference
january	3,107,536	2,826,238	-281,298
february	4,430,436		-4,430,436
march	1,057,769		-1,057,769
april	934,715		-934,715
may	1,230,800		-1,230,800
june	2,197,367		-2,197,367
july	4,275,086		-4,275,086
august	3,900,570		-3,900,570
september	3,685,049		-3,685,049
october	4,646,947		-4,646,947
november	4,314,680		-4,314,680
december	4,365,601		-4,365,601

RECEIPTS					
2020		YTD			
january	1,573,303	7.85%	1,573,303	7.85%	8.33%
february		0.00%	1,573,303	7.85%	16.67%
march		0.00%	1,573,303	7.85%	25.00%
april		0.00%	1,573,303	7.85%	33.33%
may		0.00%	1,573,303	7.85%	41.67%
june		0.00%	1,573,303	7.85%	50.00%
july		0.00%	1,573,303	7.85%	58.33%
august		0.00%	1,573,303	7.85%	66.67%
september		0.00%	1,573,303	7.85%	75.00%
october		0.00%	1,573,303	7.85%	83.33%
november		0.00%	1,573,303	7.85%	91.67%
december		0.00%	1,573,303	7.85%	100.00%
projected	1,573,303		20,040,452	7.85% of projected total	

DISBURSEMENTS					
2020		YTD			
january	1,996,906	9.32%	1,996,906	9.32%	8.33%
february		0.00%	1,996,906	9.32%	16.67%
march		0.00%	1,996,906	9.32%	25.00%
april		0.00%	1,996,906	9.32%	33.33%
may		0.00%	1,996,906	9.32%	41.67%
june		0.00%	1,996,906	9.32%	50.00%
july		0.00%	1,996,906	9.32%	58.33%
august		0.00%	1,996,906	9.32%	66.67%
september		0.00%	1,996,906	9.32%	75.00%
october		0.00%	1,996,906	9.32%	83.33%
november		0.00%	1,996,906	9.32%	91.67%
december		0.00%	1,996,906	9.32%	100.00%
projected	1,996,906		21,430,060	9.32% of projected total	

CITY OF SOUTH EUCLID
 RITA tax collections 2020

Date of Report	+/- \$ vs 2019	+/- % vs 2019	YTD % COLLECTED		YTD Collected	PRIOR	Withholder YTD	PRIOR	Individual YTD	PRIOR	Net Profit YTD	PRIOR
			VS BUDGET	YTD COLLECTED		YTD		YTD		YTD		
1/14/2020	175,792	21.96%	7.85%		976,435	800,643	503,501	410,952	347,613	288,069	58,509	37,312
1/31/2020	407,947	26.78%	15.52%		1,931,188	1,523,242	864,982		808,580		134,230	
2/13/2020	386,375	22.51%	16.90%		2,102,823	1,716,448	1,001,941	817,830	827,376	701,109	145,450	58,002
			\$12,440,676		\$0		\$0		\$0		\$0	

* Note: YTD Collected does not equal (Withholder YTD+Individual YTD+Net Profit YTD) due to penalties and interest charged to delinquent accounts.

CITY OF SOUTH EUCLID, OHIO

ORDINANCE NO.: 01-20
REQUESTED BY: Mayor
INTRODUCED BY: Frank

February 10, 2020

AN ORDINANCE

TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF SOUTH EUCLID, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020; AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of South Euclid Ohio:

Section 1: That to provide for the current expenses and other expenditures of the City of South Euclid during the fiscal year ending December 31, 2020, the sums as herein set forth be and the same are hereby made. Said sums to be used to implement this 2020 Revenue and Expense.

Section 2: That there be appropriated from the General Fund:

PROGRAM I - Security of Persons and Property

POLICE DEPARTMENT - 1110

Personal Services	\$4,692,095	
Other Charges	342,806	
	<hr/>	
Total Police Department		\$5,034,901

POLICE - ADMINISTRATIVE - 1111

Personal Services	\$132,048	
Other Charges	1,000	
	<hr/>	
Total Police Department- Administrative		\$133,048

POLICE - SCHOOL GUARDS - 1112

Personal Services	\$117,433	
Other Charges	2,000	
	<hr/>	
Total Police Department-School Guards		\$119,433

POLICE - CORRECTIONS - 1113

Personal Services	\$0	
Other Charges	0	
	<hr/>	
Total Police Department-Corrections		\$0

FIRE DEPARTMENT- 1120

Personal Services	\$3,882,805	
Other Charges	312,679	
	<hr/>	
Total Fire Department		\$4,195,484

FIRE HYDRANTS - 1122

Other Charges	33,485	
Total Fire Hydrants		\$33,485

DISPATCHERS - 1130

Personal Services	\$0	
Other Charges	585,059	
Total Dispatchers		<u>\$585,059</u>

TOTAL PROGRAM I \$10,101,410

PROGRAM II - Public Health & Welfare Services

SUPPORT OF PRISONERS - 2210

Other Charges	\$81,300	
Total Public Health & Welfare		<u>\$81,300</u>

TOTAL PROGRAM II \$81,300

PROGRAM III - Leisure Time Activities

RECREATION - 3310

Personal Services	\$75,191	
Other Charges	43,650	
Total Recreation		\$118,841

COMMUNITY CENTER - 3350

Personal Services	\$194,559	
Other Charges	74,450	
Total Community Center		<u>\$269,009</u>

TOTAL PROGRAM III \$387,850

PROGRAM IV - Community Environment

BUILDING DEPARTMENT - 4410

Personal Services	\$905,081	
Other Charges	203,550	
Total Building Department		\$1,108,631

ECONOMIC DEVELOPMENT - 4430

Personal Services	\$165,795	
Other Charges	114,200	

Total Economic Development \$279,995

COMMUNITY RELATIONS - 4440

Personal Services	\$83,559	
Other Charges	100,300	
	<hr/>	
Total Community Relations		\$183,859

CITY BOARDS & COMMISSIONS - 4450

Personal Services	\$39,050	
Other Charges	4,450	
	<hr/>	
Total Boards & Commissions		\$43,500

YOUTH INITIATIVE -4460

Personal Services	\$29,004	
Other Charges	43,500	
	<hr/>	
Total Youth Initiative		\$72,504

TOTAL PROGRAM IV \$1,688,489

PROGRAM V - Basic Utility Service

REFUSE COLLECTION & DISPOSAL - 5510

Other Charges	\$1,400,000	
	<hr/>	
Total Refuse Collection & Disposal		\$1,400,000

CURBSIDE RECYCLING - 5520

Personal Services	\$97,188	
Other Charges	9,700	
	<hr/>	
Total Curbside Recycling		\$106,888

TOTAL PROGRAM V \$1,506,888

PROGRAM VI - Transportation

SERVICE DEPARTMENT - 6610

Personal Services	\$280,300	
Other Charges	288,330	
	<hr/>	
Total Service Department		\$568,630

GARAGE - 6620

Personal Services	\$207,690	
Other Charges	230,000	
	<hr/>	
Total Garage		\$437,690

TOTAL PROGRAM VI

\$1,006,320

PROGRAM VII - General Government

MAYOR'S OFFICE - 7710

Personal Services	\$200,242	
Other Charges	29,474	
	<hr/>	
Total Mayor's Office		\$229,716

LEGISLATIVE ACTIVITIES (CITY COUNCIL) - 7720

Personal Services	\$98,006	
Other Charges	44,000	
	<hr/>	
Total Legislative Activities (City Council)		\$142,006

FINANCE ADMINISTRATION - 7730

Personal Services	\$335,883	
Other Charges	66,000	
	<hr/>	
Total Finance Administration		\$401,883

INCOME TAX ADMINISTRATION (RITA) - 7731

Personal Services	\$0	
Other Charges	560,000	
	<hr/>	
Total Income Tax Administration		\$560,000

LEGAL ADMINISTRATION - 7740

Personal Services	\$215,375	
Other Charges	395,432	
	<hr/>	
Total Legal Administration		\$610,807

JUDICIAL ACTIVITIES (MUNICIPAL COURT) - 7750

Personal Services	\$728,249	
Other Charges	52,705	
	<hr/>	
Total Judicial Activities (Municipal Court)		\$780,954

CIVIL SERVICE COMMISSION - 7760

Personal Services	\$7,758	
Other Charges	25,150	
	<hr/>	
Total Civil Service Commission		\$32,908

ENGINEERING - 7770

Personal Services	\$22,335	
Other Charges	4,200	
		<hr/>
Total Engineering		\$26,535

MUNICIPAL COMPLEX - 7780

Personal Services	\$39,808	
Other Charges	538,450	
		<hr/>
Total Municipal Complex		\$578,258

GENERAL SERVICES - 7790

Personal Services	\$37,000	
Other Charges	602,735	
		<hr/>
Total General Services		\$639,735

INSURANCE - 7791

Personal Services	\$0	
Other Charges	256,000	
		<hr/>
Total Insurance		\$256,000

TRANSFERS/ADVANCES OUT -9910/9920

Other Charges	\$2,399,000	
		<hr/>
		\$2,399,000

TOTAL PROGRAM VII \$6,657,802

TOTAL GENERAL FUND \$21,430,059

Section 3: That there be appropriated from the Special Revenue Funds:

OPERATION HOME IMPROVEMENT
(FUND 103/104)

Other Charges	\$0	
		<hr/>
Total		\$0

COPS GRANT (FUND 106)

Personal Services	\$0	
Other Charges	0	
		<hr/>
Total		\$0

COMMUNITY DIVERSION PROGRAM
(FUND 107)

Personal Services	\$11,810		
Other Charges	4,745		
Total		\$16,555	16,555
<u>STREET CONSTRUCTION & MAINTENANCE (FUND 202)</u>			
Personal Services	\$988,275		
Other Charges	329,200		
Total		\$1,317,475	1,317,475
<u>STATE HIGHWAY IMPROVEMENT (FUND 203)</u>			
Personal Services	\$0		
Other Charges	50,000		
Total		\$50,000	50,000
<u>PARKING LOTS & PARKING METERS (FUND 205)</u>			
Personal Services	\$0		
Other Charges	0		
Total		\$0	-
<u>SWIMMING POOLS (FUND 206)</u>			
Personal Services	\$175,030		
Other Charges	97,975		
Total		\$273,005	273,005
<u>PERMISSIVE MOTOR VEHICLE TAX (FUND 207)</u>			
Other Charges	\$160,000		
Total		\$160,000	160,000
<u>HUD GRANT - NSP 3 (FUND 215)</u>			
Other Charges	\$0		
Total		\$0	
<u>POLICE RANGE (FUND 220)</u>			
Other Charges	\$32,400		
Total		\$32,400	
<u>LAW ENFORCEMENT TRUST (FUND 221)</u>			

Other Charges	\$110,000	
Total	\$110,000	142,400
 <u>FEMA FIREFIGHTERS GRANT (FUND 222)</u>		
Other Charges	\$1,504	
Total	\$1,504	
 <u>SAFETY FORCES LEVY (FUND 410)</u>		
Personal Services	\$1,920,000	
Other Charges	30,000	
Total	\$1,950,000	0
 <u>STREET LIGHTING (FUND 511)</u>		
Other Charges	\$471,500	
Total	\$471,500	2,423,004
 <u>SEWER MAINTENANCE (516)</u>		
Personal Services	\$461,569	
Other Charges	28,480	
Total	\$490,049	490,049
 <u>SEWER REHABILITATION (517)</u>		
Other Charges	\$400	
Total	\$400	
 <u>POLICE PENSION (FUND 614)</u>		
Other Charges	\$121,000	
Total	\$121,000	
 <u>FIRE PENSION (FUND 615)</u>		
Other Charges	\$121,000	
Total	\$121,000	
 <u>SICK LEAVE BENEFIT (FUND 926)</u>		
	\$60,000	
Total	\$60,000	
 <u>SALARY RESERVE (FUND 927)</u>		
	\$500,000	

Total \$500,000 \$802,400

TOTAL SPECIAL REVENUE FUNDS: \$5,674,888

Section 4: That there be appropriated from the Bond Retirement Funds:

GENERAL BOND RETIREMENT (FUND 327)

Other Charges \$75,460
Total \$75,460 \$75,460

RECREATION BOND RETIREMENT (FUND 328)

Other Charges \$0
Total \$0 \$0

SPECIAL ASSESSMENT BOND RETIREMENT (FUND 510)

Other Charges \$0
Total \$0 \$0

TOTAL BOND RETIREMENT FUNDS: \$75,460

Section 5: That there be appropriated from the Capital Project Funds:

CAPITAL PROJECT FUNDS

GENERAL IMPROVEMENT & REPAIR (FUND 408)

Other Charges \$1,019,850
Total \$1,019,850 1,019,850

SAFETY FORCES VEHICLES (FUND 409)

Other Charges \$165,000
Total \$165,000 \$165,000

POLICE VEHICLES & EQUIPMENT (FUND 411)

Other Charges \$4,000
Total \$4,000

RECREATION CONTINGENCY (FUND 418)

Other Charges \$0

Total		\$0	4000
<u>WATER DISTRIBUTION INFRASTRUCTURE (FUND 424)</u>			
Other Charges		<u>\$532,500</u>	
Total		\$532,500	532,500
<u>ROAD RESURFACING (FUND 425)</u>			
Other Charges		<u>\$805,270</u>	
Total		\$805,270	805,270
<u>FLOOD CONTROL (FUND 426)</u>			
Other Charges		<u>\$1,996,058</u>	
Total		\$1,996,058	1,996,058
<u>SIDEWALK IMPROVEMENT PROGRAM (FUND 427)</u>			
Other Charges		<u>\$7</u>	
Total		\$7	7
<u>STAN HOPE PARKING LOT (FUND 430)</u>			
Other Charges		<u>\$2,850</u>	
Total		\$2,850	
<u>ISSUE II PROJECTS (FUND 431)</u>			
Other Charges		<u>\$0</u>	
Total		\$0	
<u>LAND ACQUISITION (FUND 440)</u>			
Other Charges		<u>\$2,002,388</u>	
Total		\$2,002,388	2,005,238
TOTAL CAPITAL PROJECT FUNDS:			\$6,527,923
<u>TRUST & AGENCY (FUND 917)</u>			
Other Charges		<u>\$1,982,965</u>	
Total		\$1,982,965	
TOTAL TRUST & AGENCY FUND:			<u>\$1,982,965</u>

GRAND TOTAL

\$35,691,294

Section 6: That the City Finance Director is hereby authorized to draw warrants for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers therefore, approved by the Board of Officers authorized by law to approve same, or an ordinance or resolution of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance. Provided further, that the appropriation for contingencies can be expended upon approval of a two-thirds vote of Council for items constituting a legal obligation against the City for purposes other than those covered by other specific appropriations, herein made.

Section 7: That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees on or after November 25, 1975, that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 8: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City and for further reason that funds cannot be properly disbursed in 2020 unless this Ordinance goes into immediate effect. Wherefore, this Ordinance shall take effect upon passage and approval.

Passed this _____ day of _____, 2020

By: _____
Joseph Frank, President of Council

Attest:

Approved:

Keith A. Benjamin, Clerk of Council

Georgine Welo, Mayor

Approved as to form:

Michael P. Lograsso, Director of Law